



**Child Development Program**  
at Highland Park United Methodist Church

Parents' Club  
**Board Member Application**

Name \_\_\_\_\_ Date of Application: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Children Name(s): \_\_\_\_\_

Occupation: \_\_\_\_\_

Church Membership: \_\_\_\_\_

**Please state the reasons you are interested in serving on the Parents' Club Board:**

**Please give some information about yourself, including work and/or non-profit experience as well as personal talents you would share as a Parents' Club Board Member:**

**Please provide previous committees that you have been a part of or other ways you have served the Parents' Club (Examples: Room Parent, Dad's Night Committee, etc.)**



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Please check the Parents' Club Offices that you are most interested in:

- President:** Part super-hero, part motivational speaker: This job requires a "Jill/Jack-of-all-trades", who can provide enthusiastic leadership and direction for the Parents' Club Board, act as the lead liaison to the CDP Director and Staff, and serve on the Advisory Council.
- Treasurer:** If you can make sense out of dollars and cents, then the Parents' Club and Advisory Council need you! This position manages the Parents' Club budget, controls checking accounts, distributes reimbursement checks, and serves on the Advisory Council.
- Membership Chair:** Are you the ultimate "social butterfly"? Then use your skills to meet, greet, and encourage CDP Parents to "Get Connected" as members of the Parents' Club. Manage the on-line membership application process; work with the Treasurer to collect dues, and coordinate with other Parents' Club Board Members to build their committees.
- Spring Carnival Committee Chair:** Ever dream of being "CEO"? Here's a chance to shine as the CDP Parents' Club "Chief Event Organizer", otherwise known as "Spring Carnival Chairperson." Lead the CDP's most significant fundraiser by organizing and directing committee activities, encouraging parent participation, and rallying the community in support of the CDP. Or, share this important job with a friend as co-C.E.O.
- Dad's Night Committee Chair:** "Dad, Dad, he's our man!" Be our Dads' biggest cheerleader as the chairman of Dad's Night. Organize committees, dinner, and dad-friendly crafts with the kids for a fun evening in November.
- Joys and Concerns Committee Chair:** Wanted: Warm-hearted committee chair willing to celebrate the joys and concerns of life with fellow CDP families through meals and prayer. Cooking skills not "necessarily" required...that's what the committee is for!
- Teacher Appreciation Chair:** Our children look up to them every day, and we could never thank them enough, but we'll try! Enlist a committee of volunteers to show the CDP staff our appreciation through monthly birthday treats, in-service lunches, and special Christmas luncheon and Spring "Thank You" Events.
- Community Outreach Chair:** "Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has." *Margaret Mead*. Be an inspiration to our children to change the world, one hat, glove, and box of macaroni at a time by coordinating periodic outreach projects for the CDP.
- Room Parent Coordinator:** It takes a village...of room parents to organize parties, coordinate teacher gifts, and maintain effective teacher-parent communication. Lead these enthusiastic volunteers by relaying important information from the Parents' Club, Advisory Council, and CDP Staff.
- Directory Coordinator:** No need to be overly social, or an exceptional networker, just willing to gather and organize data for printing the annual CDP Directory.
- Memory Maker Coordinator:** "Say Cheese"! Help the CDP staff document special activities throughout the year. This is the perfect job for a "Mom-on-the-go". Pick-up film on a weekly or bi-weekly basis, drop it off for processing while you're out running errands, and return the photos to the CDP.
- Promotions/Box Tops Coordinator:** Practice counting with the kiddos and help the CDP raise money by collecting, organizing, and submitting "box tops" a few times a year. It's as easy as 1-2-3. This role is also responsible for promoting and maintaining the Tom Thumb Rewards Card Program at the CDP.
- Fantastic Fridays Coordinator:** Fridays are "Fantastic" during the summer at the CDP. Help provide a "camp-like" experience each Friday during the summer for the CDP all-day children. (2s, 3s, & 4s). Contact and organize special visitors such as the HP Fire/Police, Power House of Dance, or a visit from the "Cat in the Hat." No need to be on-site each week during the event, just make a few calls and the job is done!